

SHOCK HILL OVERLOOK POA

4.2.19

1:00PM

ENGAGEMENT LETTER MEETING // MEETING MINUTES

Alpine Edge Attendance: Steven Frumess, Cory Volk

Shock Hill Overlook Attendance: Ken Lawrence, Catherine Wright.

Roll Call: Meeting called to order at 1:05PM

Engagement Letter Meeting:

Ken makes a motion to allow Felice Huntly to be the lead attorney for the transfer of declarant control. Catherine seconds this motion and is passed.

Items to be discussed with Felice:

Voting Rights

Development Agreement Punch-list

Trash Enclosure

Insurance

Compliance of Kiowa Regulations

Fidelity Bond

Officer Positions:

The board has had conversations prior to this meeting and determined the following:

Catherine Wright will be President, Ken Lawrence will be Treasurer, and Liz Cotton will be Secretary.

Misc. Items:

The board requests that Alpine Edge sends over a copy of the Fidelity Bond, as well as including the bank statement and general ledger with the monthly financial packets. Alpine Edge will fulfill these requests.

The board talks about roof leaks and window well maintenance.

Ken asks about life safety inspections and the reserve study. Advance Reserve Solutions is the current company that Alpine Edge uses for the neighboring associations. Ken knows a few companies

Ken makes a motion to adjourn. Catherine seconds. The meeting is adjourned at 1:30PM